



# YEARLY STATUS REPORT - 2020-2021

## Part A

### Data of the Institution

#### 1. Name of the Institution

KRM DAV College Nakodar

- Name of the Head of the institution **Dr Anoop Kumar**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **01821221227**
- Mobile No: **8290260999**
- Registered e-mail **davcollegenakodar@rediffmail.com**
- Alternate e-mail **principalanoopkumar@gmail.com**
- Address **SHANKAR ROAD**
- City/Town **Nakodar**
- State/UT **Punjab**
- Pin Code **144040**

#### 2. Institutional status

- Affiliated / Constitution Colleges **AFFILIATED**
- Type of Institution **Co-education**
- Location **Semi-Urban**
- Financial Status **Grants-in aid**

- Name of the Affiliating University **GURU NANAK DEV UNIVERSITY,  
AMRITSAR**
- Name of the IQAC Coordinator **MRS. INDU BATRA**
- Phone No. **01821221227**
- Alternate phone No. **01821220198**
- Mobile **7888759769**
- IQAC e-mail address **iqacdavnakodar@gmail.com**
- Alternate e-mail address **indubatra98@yahoo.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))** <http://www.krmdavcollege.com/iqac.php>

**4. Whether Academic Calendar prepared during the year?** **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <http://www.krmdavcollege.com/academiccalendar.php>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>C</b>	<b>1.85</b>	<b>2017</b>	<b>22/02/2017</b>	<b>21/02/2022</b>

**6. Date of Establishment of IQAC** **12/03/2015**

**7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** **Two**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No****

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

\* Seven days FDP on Post COVID-19 Regime. \* Three days Webinar on NEP 2020 entitled Major issue in Higher Education. \* Webinar on Introduction to Intellectual Property Rights \* International Webinar on NRI Marriages. \* Webinar on COVID Vaccination awareness.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Prevention from Corona Virus.	Mission Fateh signature Campaign, webinar on Mission Fateh was successfully held. The students sanitized the public about the threat of Corona Virus.
Hawan Yajna	To invoke the blessings of God Hawan Yajna was held on the commencement on the new academic session
Inculcate a sense of patriotism among students	To commemorate the supreme scarifies on the Armed Forces was held. It helped inculcate a sense of patriotism in students
Awareness about Nutrition.	Poshan Pakhwara was successfully organised. It helped spread awareness about importance of Nutrients in food.
COVID Vaccination awareness	A webinar on COVID Vaccination helped Teachers, Students and Society to get vaccinated against the Virus.

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
LMC	11/07/2023

14. Whether institutional data submitted to AISHE

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	<b>KRM DAV College Nakodar</b>
• Name of the Head of the institution	<b>Dr Anoop Kumar</b>
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• Pin Code	<b>144040</b>
<b>2.Institutional status</b>	
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• Type of Institution	<b>Co-education</b>
• Location	<b>Semi-Urban</b>
• Financial Status	<b>Grants-in aid</b>
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• IQAC e-mail address	iqacdavnakodar@gmail.com				
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<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://www.krmdavcollege.com/iqac.php">http://www.krmdavcollege.com/iqac.php</a>				
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.krmdavcollege.com/academiccalendar.php">http://www.krmdavcollege.com/academiccalendar.php</a>				
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.85	2017	22/02/2017	21/02/2022
<b>6. Date of Establishment of IQAC</b>			12/03/2015		
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9. No. of IQAC meetings held during the year</b>			Two		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?			Yes		



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<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
LMC	11/07/2023
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2020-2021	22/01/2022
<b>15. Multidisciplinary / interdisciplinary</b>	



KRM DAV College, Nakodar is a multidisciplinary institution. It is fully geared to implement the NEP-2020. Since Punjab government and GNDU, Amritsar to which the college is affiliated have not yet instructed the colleges across the state to implement the NEP-2020, the college has not so far taken any step in that direction. However, the college has the potential to teach multidisciplinary courses. The college is successfully running Arts, Science and Commerce streams and it is easy for it to club STEM and new provision envisaged in NEP to Humanities and Commerce streams.

#### **16. Academic bank of credits (ABC):**

The college understands the meaning and significance of ABC and once it receives green signal from the authorities, it will implement ABC.

#### **17. Skill development:**

The college has been making efforts to impart vocational and skill based education at the college. It runs following skill based courses: Advanced Diploma in Trainee Chef & Multi- Cuisine Cook, Diploma in Beauty Therapist & Wellness Expert, Diploma in Nanny and Elderly care, Advanced Diploma in Cutting, Tailoring & Fashion Designing and Diploma in Basic Computers. The Diploma in Beauty Therapist & Wellness, Diploma in Cutting, Tailoring & Fashion Designing and Diploma in Basic Computer provide a fertile ground for the students to pursue these courses in UG programmes ( Home Science & Bachelor of Computers). Besides, the college organises lectures on various cross- cutting issues to make students aware of core issues that beset humanity besides imparting a robust value- based education to them.

#### **18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The college integrates oriental mode of Indian education with the modern mode of education. The ancient language 'Sanskrit' is being taught at the college. Our being an Arya Samaj institution, we hold 'Havan Yajana' to invoke His blessings. Besides, we teach Yoga to our students and hold our traditional fair and festivals Teej, Diwali, Lohri etc). The vernaculars ( Punjabi & Hindi) along with English are also taught at the college. Therefore, when NEP is implemented, the college'll not face major problems in integrating traditional mode of education with the modern system of education.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The college offers a good number of practical subjects to develop employment skills of its students. Besides, it organises seminars/lectures/extracurricular activities to hone latent talent of students. Thrust is also kept on the enhancement of soft skills. Once NEP is implemented, the college will pursue outcome based education aggressively.

**20.Distance education/online education:**

The college successfully experimented with Distance mode of education and it conducted two short duration programmes. The college faculty makes an extensive use of gadgets to impart education to its students. They post their audio, video lectures and other relevant information/content to students via Whatsapp and Facebook and You Tube channel of the College also..

Hence, KRM DAV College is well- prepared to implement NEP-2020.

**Extended Profile****1.Programme**

1.1	82
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1	199
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	550
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
2.3	51
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	22
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	39
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	41
Total number of Classrooms and Seminar halls	
4.2	25.42948
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	52
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curricular aspects of courses taught at KRM DAV College, Nakodar are governed by GNDU, Amritsar with which college is affiliated. So the College teaches curriculum which the university prescribes for different classes. For the effective delivery and implementation of the prescribed curriculum, the college applies the various strategies which are given as under:

At the start of the academic session, the college holds induction/ orientation programme, especially for the students who seek admission to the college for the first time. Here, they are introduced to their curriculum.

For the effective delivery of curriculum, the college holds in-house exams to assess whether or not the contents of the curriculum delivered so far have been understood by the students

Every teacher prepares a list of important questions and shares it with students. The aim of preparing a question bank is to make students familiar with types of questions that can be asked in the final examination. Previous years university questions in all the subjects also discussed. The focus is again on curriculum and its delivery.

The college organises extension lectures on a few difficult topics in certain subjects to make the difficult contents of the prescribed curriculum easy and understandable for students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

YES, the institution adheres to the academic calendar for continuous internal evaluation. It tries to follow the calendar to conduct the in-house exams. in the month mentioned in the calendar. However, it tweaks exam dates if the situation demands so. The in-house exams. helps the institute evaluate the performance of its students. The college has appointed two

teachers incharge ( Dean Examination/Dy Dean Examination) for the conduct of exams. Both practical and theory exams are conducted under their supervision. These teachers frame date sheet, get question papers prepared and answer books evaluated. The General Office of the college maintains the record. The in-house exams give the teachers the idea whether or not the contents of the curriculum have been properly grasped by students.

The weak points are spotted and then the teachers work hard to re-explain certain topics to students. The college makes every attempt to follow the calendar in observing all the academic and extracurricular activities. Yes, due to some circumstances that are beyond the control of the college, it reschedules certain events. In this way, it follows its calendar and evaluates its students on continuous basis.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

02

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

55

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

55

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Yes, the college integrates cross cutting issues into the curriculum. It endeavours to inculcate discipline and values in students through NSS, NCC and other platforms. Students are enrolled in NSS and NCC. The various programmes conducted under these units make students aware of issues (Environment, Constitution Day, International women's Day etc.) that beset society. Besides, it also sensitise them on these issues. Seminars/ lectures are also organised to sensitise students on a host of issue. A host of other activities that are taken on the campus from time to time also add to the knowledge of the students. This is how college integrates crucial and cross cutting issues into the prescribed syllabus of its students. The purpose of the exercise is to turn students into good citizens and good human beings.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

Nil

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**



File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://www.krmdavcollege.com/igac.php">http://www.krmdavcollege.com/igac.php</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**199**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**104**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning level of its students, and it has developed its mechanism to assess the learning levels of its students. At the start of the academic session, the faculty holds interaction with the students. This interaction is done to have a peep into the learning levels of the students. The faculty holds discussion sessions with the students. The aim of the exercise is know as to where students stand academically. Personal interactions are also held with the students. They are also given an opportunity to explain their point of view on different topics/issues. The faculty holds formal and informal meetings with the students. Seminars are often organised to add to the knowledge of the fast learners. They are often encouraged to read advanced books on the topics prescribed in the syllabus. Teachers often send links of good books or material to such students. However, the teachers hold meeting sessions with slow learners and make difficult concepts of the prescribed syllabus clear to them. Their learning levels are constantly monitored by holding meetings with them both outside and inside the class.

File Description	Documents
Link for additional Information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
199	28

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college organises debate and discussion on different topics and it makes its students take part in these events. The current topics are chosen for the purpose. The students are also given a free hand to choose topics on which they wish to hold debate and discussion. The students are also given freedom to organise educational tours. Their opinion in this matter is always sought. The college holds various programmes under NSS. The active participation of students in these programmes help them learn different things by having a first hand experience of the activities they take part in.

Teachers counsel students and hold one to one interaction with them and resolve their issues, if any.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools to strengthen the teaching-learning process. Internet facility is provided to the students in the IT lab. Students can visit IT lab. and access various e-resources linked to their curriculum. Teachers make extensive use of smartphones to aid their teaching. As almost all the students have internet guided smartphones, it becomes quite easy for the teachers to use internet driven smartphones to impart instructions to the students. The teachers shares notes, important topics, additional information etc. related to the curriculum with the students through whatsapp. They send important links to them. However, the hybrid model of learning is also put to use by a few teachers. They teach or impart instructions to students through videos, text or audio clips. A few teachers have developed a corpus of topic related videos. They share videos of the topic with students and often discuss their important aspects through online and offline mode. The college has its own YOU TUBE channel. The teachers post their lectures here.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://www.youtube.com/@davcollegenakodar5699">https://www.youtube.com/@davcollegenakodar5699</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

435

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment of the students is done by teachers. The system of internal assessment is transparent. The tentative schedule of in-house exams is announced in the beginning of the session. The seating arrangement of the students is also pasted outside the class. After the exams, the answer books of the students are evaluated within a stipulated period. The answer books of the students are given/shown to the students. They are asked to check discrepancies, if any in their evaluated texts. Discrepancies are addressed promptly. Then, the marks are tabulated and submitted to the General Office. The students are asked to analyse the previous years university question papers. This exercise helps students know both the pattern and the style of the exam. Besides, it helps teachers assess the understanding level of students the various topics prescribed on the syllabus. The attendance of the students is also monitored as a part of their internal assessment. Students are motivated to take part in

extra-curricular activities. The performance of the students in these activities also help the institution to evaluate the performance of students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

. The mechanism to address exam related grievances is kept simple and student friendly. Students are shown/given their evaluated answer-books and they are examined to re- examine them. They are also asked to report discrepancies related to to talling, unchecked questions, interpretation of the answers or any other issue/s to the notice of the teacher concerned. The teachers remove discrepancies, if any and then submit the award list to the General Office of the college. Those students who have not received their answer books for any reason/s are instructed to know about their marks from the General Office. This whole exercise is finished within a few days. The discrepancies related to the names of the prize winners in both academic and extracurricular fields are addressed through the Registrar of the college. The Principal of the college also gives a patient hearing to the grievances of the students and tries to resolve them promptly and to the satisfaction of students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college publishes course and programme outcomes in the college prospectus. The information about them is also put out on the college website. The same is also informed to the students and teachers. Teachers discuss this issue with the students in their classes also. The Principal shares his views on the issue in the orientation programme with the students as well.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The outcome of programmes is evaluated by the college. The performance of the students in in-house and university exams is taken as a reference point to evaluate the outcome of students. The selection of students in different companies and organisations also serves as a yardstick to evaluate the outcome of the programmes offered by the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="#">nil</a>

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

49

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="#">Nil</a>

2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://www.krmdavcollege.com/igac.php>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**Nil**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

**Nil**

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**



**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

07

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

03

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to

social issues, for their holistic development, and impact thereof during the year

In this year (2020-21), the whole world was fighting with Corona virus. So were we. The state government launched Mission Fateh to provide succour and material support to the people affected by Corona virus. It was also an attempt by the government to reach out to those whose economic activities had come to a grinding halt due to lockdown. The NSS dept. of the college supported this programme of the govt. and its volunteers went door to door in a few villages to provide Corona Kit and other material support to the villagers. This experience ,the college hopes, would become ingrained in the minds of the volunteers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

05

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

Nil

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Yes, the college has adequate infrastructure to carry out teaching-learning activities. There're 41( 19 Main wing & 22 Girls' wing) class rooms, which are both airy and spacious. All the rooms are fitted with green boards. Besides, benches as per the requirement and the capacity are also kept in classrooms. Each classroom has a dais as well. There are two IT labs. in the college which is equipped with computers. It is fitted with internet connection. Science laboratories are well equipped with necessary equipments and all the labs. are updated as per the requirement. Besides, the college has a seminar room, a conference room and an auditorium for making the teaching-learning process more effective.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

To carry out cultural activities, the college puts its auditorium to adequate use. The vast open space of the college is also used

for this purpose. The college utilises its ground for sports. The sportsmen often practise here. The sports activities are also organised here. The college has a gym where players take exercise. As for indoor games, they college offers Chess, Badminton, Carrom Board as Indoor games. The outdoor games offered by the college are athletics and hockey. The college runs a Yoga centre which is run under the supervision of the department NSS. The teacher of Physical Education looks after the centre. Every Year, a Yoga camp is organised on June 21.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

0

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">Nil</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

25.42948

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="#">Nil</a>

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.00797

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

1466 + 7240

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has two IT labs. which is well- equipped with the technology related infrastructure. The college is equipped with internet connection(BSNL..2 MBPS) and this facility is given to a principal's office, General Office and Accounts officer.The college knows the importance of technology. Therefore, it updates on this count as and when it feels the need to do so.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

##### 4.3.2 - Number of Computers

52

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.41216

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College adheres to the rules laid by GND UNIVERSITY, Amritsar in respect of admission, transfer to curriculum and examination. The admission dates announced by authorities are strictly adhered to. The data of the students is uploaded on the university web portal once the admissions are done in the college. The curriculum prescribed by the university is taught. The exam norms announced by the the university from time to time are followed both in toto.



The college has appointed incharges for various departments. These include: Bursar, Building Incharge, Registrar, Dean Examination etc. These incharges take care of their departments. They bring the deficiencies to notice of the chair. All the issues related to the labs are resolved through the well-laid procedures. Labs are also updated as per the requirement. The library is maintained by library staff. All the issues related to the infrastructure and books of the library are routed through assistant librarian. The sports complex which includes the vast ground and gym is taken care of by Prof. Incharge (Physical Education) and the superintendent of the college. The computer lab is taken care of by HOD and teachers of the department. The classrooms are looked after by the superintendent of the college..

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

33

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

40

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

Nil

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

40

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>
---	----------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

<b>5.2.2 - Number of students progressing to higher education during the year</b>	
<b>5.2.2.1 - Number of outgoing student progression to higher education</b>	
7	
<b>File Description</b>	<b>Documents</b>
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>
<b>5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)</b>	
<b>5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year</b>	
0	
<b>File Description</b>	<b>Documents</b>
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>5.3 - Student Participation and Activities</b>	
<b>5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year</b>	
<b>5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.</b>	
0	

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The college engages students in various activities. Though students have an indirect role in the matters related to administration, they are made part of the system. This is done to make students aware of the administrative system of the institution. There is a student council in the college prabhleen (BA sem 5) was the President, Tanya (B.Com sem 5th) was vice president and Priyanka Sharma (BA sem 5th) was the Seceretary. It's a body of the students which looks after the issues concerning students. Basically it is a students' welfare body. Besides, their participation in extra-curricular is also encouraged. Students are encouraged to organise debates, seminars and other activities. They manage all these events themselves under the supervision of teachers.

File Description	Documents
Paste link for additional information	<a href="http://www.krmdavcollege.com/igac.php">http://www.krmdavcollege.com/igac.php</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

8

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Though college does not have registered Alumni association, the college is making efforts to get it registered. The college puts a high premium on its alumni. They are the real ambassadors of the college. The college has developed a proforma in which it collects the details of its old students. The college organised an offline and one online Alumni Meet also. The old students love the college a lot and they extend it whatever help they can extend to it. They are emotionally attached to the college and we hope that they will keep extending help - financial or otherwise in future.

File Description	Documents
Paste link for additional information	<a href="http://www.krmdavcollege.com/feedbackalumni2021.pdf">http://www.krmdavcollege.com/feedbackalumni2021.pdf</a>
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

##### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is clear. It wants to spread knowledge and also empower women through education. The mission of the college is in consonance with NEP. It wants to make education accessible to the students of the deprived section of society and women. To achieve its goals, the college's governance is tuned to its vision and mission. The college implements the 'Post -Matric Scholarship' of the state government in toto. The college guides students who are eligible for its benefits. The college has appointed a nodal officer and a clerk to guide students in this regard. To educate meritorious and poor girl students, the college runs a scheme for them. It's name is Sukanya Shiksha Yojna (SSY). To spread knowledge, the college organises seminars on relevant issues. All the departments of the college are engaged in this activity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college firmly believes in decentralisation of power and participative management. The college has created various offices/departments and appointed teachers as their heads or incharges. These heads carry out different activities/programmes in consultation with the principal. The various offices/departments created by the college to encourage the participation of the employees in its administrative activities include: Registrar, Bursar, Prof Incharge IQAC, Staff and joint staff secretary, Dean and Deputy Dean Examination, NSS programme officer/s, Prof Incharge NCC etc. Besides, the college appoints nodal officers for various government schemes/programmes. The superintendents ( General and Accounts ) are also made to take part in meetings concerning different departments of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college makes endeavours to implement strategic or prospective plans. The college keeps its students at the centre of these plans. The curriculum prescribed by the university is implemented in toto. Both teachers and students are informed about curriculum and modifications introduced from time to time by the university. The hardcopies of the syllabus are kept in the library. To make teaching - learning effective, seminars are organised. This exercise benefits both teachers and students. For the physical development of students, students are encouraged to take part in various sports competitions. Students are encouraged to participate in co-curricular activities as well. Feeship is granted to deserving students. The college runs a scheme under the caption Sukhnya Shikha Yojna (SSY) for the poor and the needy girls. IQAC also encourages both teachers and students to update and upgrade their knowledge and skills to address the emerging challenges. Teachers also extend financial help to poor students.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The working of the institution bodies is effective and efficient in the college. All the bodies work in tandem. The college is run and governed by DAVCMC, New Delhi. It appoints principal and staff in the college. However, there is a Local Committee to assist and guide the college at the city/ town level. The Principal creates various offices/departments and appoints teachers as their heads



or incharges. These heads carry out different activities/programmes in consultation with the principal. The various offices/departments created by the college to encourage the participation of the employees in its administrative activities include: Vice Principal, Registrar, Bursar, Prof Incharge IQAC, Coordinator Skill Development Centre, Staff and joint staff secretary, Dean and Deputy Dean Examination, NSS programme officer/s, Prof Incharge NCC etc. These incharges help the principal run the institution in a disciplined manner. The stipulated service rules for the appointment of members of both teaching and non- teaching departments are strictly adhered to.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="http://www.krmdavcollege.com/downloads.php">http://www.krmdavcollege.com/downloads.php</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has put in place a series of effective strategies for the welfare of teaching and non-teaching members of the college. The list is given as under:

1. Gratuity is granted after retirement to the employees.
2. All the employees have been covered under Group Savings Linked Insurance SchemeGSLIC.
3. The benefit of earned leave is given to the members of teaching faculty.
4. Teachers are granted duty leave to attend seminars, conferences, orientation, refresher programmes etc.
5. Extra duties are given to the employees on rotational basis.
6. Retirement party is given to the employees.
7. Retiral benefits are also given to the staff.
8. The members of the college are permitted to park their vehicles on the college campus.
- 9.They are granted permission to walk and exercise on the college ground.
10. The facility of the gym is also extended to the employees of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The appraisal of the faculty of the college is done through PBAS/API proforma. In other words, UGC guidelines are strictly followed to assess the performance of teachers. As for the appraisal of the members of the non-teaching community, the rules of Punjab govt./DPI are followed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes, The Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit DAVCMC New Delhi conducts Finicial audit every year. Punjab Government also conducts audit. Therefore every year the college adheres to DAVCMC New Delhi and Punjab Governement to carry out internal and external finicial audit

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

**NIL**

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college adopts different strategies for mobilization of funds and their optimal utilization. Alumni, philanthropists and the staff of the college contribute towards it. The funds thus collected are put to optimal use. The college spends these funds for the welfare of students and maintaining and repairing infrastructure of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**Yes. IQAC has contributed a lot in institutionalising quality**

insurance strategies and processes. IQAC is the think- tank of the college. It encourages good practices and endeavours to make them an inalienable part of the system. The good practice of decentralisation of power has been strengthened by IQAC. The Principal in consultation with IQAC appoints members of the teaching faculties for different departments. These departments include: Registrar, Bursar, Staff and joint staff secretary, Dean and Deputy Dean Examination, NSS programme officer/s, Prof Incharge NCC etc. These departments work in tandem and add to the growth story of the college. IQAC makes various departments to hold seminars and extension lectures on burning/ relevant topics for the faculty and students. IQAC has also successfully established a mechanism for curriculum delivery at the college. In this year it encouraged staff to put technology to maximum use. It helped faculty attend various online programmes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Yes, the institution reviews its teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals through IQAC. The IQAC of the college keeps updating the faculty and other staff about emerging trends in the realm of higher education. It motivates teachers to put technology to maximum use to teach students. Online teaching was successful conducted during pandemic. Learning outcomes were also discussed and shared and appropriate measures were taken to get better results. As a result of the efforts of IQAC, faculty and staff have been motivated to a great extent to use technology to aid their lectures and other clerical operations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

<b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b>	<b>C. Any 2 of the above</b>
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File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has initiated the following measures for gender equity. These are as follows:

1. To ensure that poor and the needy girls get higher education, the college enrolled them under SSY.
2. The college has installed CCTV cameras at strategic locations.
3. The common room for girls on the campus protects the privacy of girls.
4. The anti -ragging committee at the college protects girls against harassment. A lady teacher has been appointed its incharge.
5. Both boys and girls are sensitised through lectures or talks about issues related to gender equality.

6. Every year 'International Women's Day' is celebrated and girls are motivated to strive for equality.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The waste of the college is properly managed. The college has put dustbins across the campus. Students are encouraged to throw the waste in these garbage bins. The support staff works diligently to keep the campus neat and clean. For the disposal of solid waste, garbage bins have been put in every nook and corner of the college. As for wet waste material, the services of Local Municipal Committee is sought. It collects wet waste material in buckets and then disposes it properly. The help of NGOs is sought to

dispose of e-waste.

- Solid waste management
- Liquid waste management



- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1.Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>E. None of the above</b>
<b>File Description</b>	<b>Documents</b>
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>E. None of the above</b>
<b>File Description</b>	<b>Documents</b>
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college endeavours to promote inclusivity. The town level celebrations of Independence and Republic Day are celebrated in the college. Besides, the college holds a talk on constitution day every year where in the significance of the constitution is shared with the students. Human Rights Day is also celebrated with full zeal and zest. Teachers also sensitise students about various social and economic issues inside and outside the class. The Principal also holds formal and informal chat with the students on these issues.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college makes sincere efforts to sensitise the employees and the students to constitutional duties. Talks and lectures are held wherein both employees and the students are made aware of their various constitutional duties and rights. The Dept. of NSS of the college organises events every year in this regard. Constitutional Day and Human Rights Day are celebrated every year. Besides, talks and lectures are often held wherein both the employees and the students are sensitised towards their fellow beings, their rights. The college has set up an anti-ragging cell. A lady teacher is in charge who along with others guide and sensitise students about gender equality. The college also makes efforts to sensitise students towards their environment and health. Every year a cycle rally is taken out to promote clean environment. Yoga Day is also celebrated on June 21 every year to sensitise students towards their health.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Yes. The college celebrates the following national and international commemorative days/events. The list is given as under:**

**National Events:**

**1. Independence Day**

**2. The Republic Day.**

3. Constitution Day.

4. International Women's Day.

5. Festival of Diwali

6. Festival of Lohri

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International Events

1. International Yoga Day

2. Human Rights Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Title of the practice: Women Emancipation Objective of the Practice**  
-

1. To make a girl child self-reliant and confident. 2. To liberate her from orthodox practices 3. To establish the pride of women in society. 4. To improve the skewed male- female ratio. The Context:- To educate women and liberate them from patriarchal norms, the college has undertaken a raft of women centric measures namely: celebration of Teej, International Womens' Day Lohri Dhian Dee. The college honours women councillors to motivate other women to take an active part in the political process to strengthen democracy. Besides, the college has launched a few women centric skilled development courses. These include: Advanced Diploma in Trainee Chef & Multi- Cuisine Cook, Diploma in Beauty Therapist & Wellness Expert, Diploma in Nanny and Elderly care, Advanced

Diploma in Cutting, Tailoring & Fashion Designing and Diploma in Basic Computers. The endeavours put in by the college in this regard are in sync with the government 's efforts. Girls students are also enrolled in NCC and NSS. The purpose is to boost their confidence and make them future ready. Problems Encountered and Resources Required: The college faces challenges while implementing women centric programmes. It is sometimes difficulty to convince parents to send their girls for higher - education. However, the college convinces orthodox parents through counselling. The college manages resources through philanthropists.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college puts a high premium on e-learning. It knows it very well that the coming age is an age of technology. The college is well aware of the fact the future of the nation depends on technology. Therefore, it keeps its focus on technology and tries hard to impart education to its students about the same. In the line of this vision, the IT Dept. of the college ( Prof. Kartar Singh & Prof. Karamjit Singh) started a valuable '120 HOURS BASIC COMPUTER COURSE'. It was an online course that was aimed at imparting training to the students about various computer related operations like: word, power point, excel, online transactions , internet banking etc. The course proved to be a hit among the students. After the successful completion of the course, certificates were also given to the beneficiaries. The said course jells well with NEP 2020 that accords importance to e-learning. Of late, imparting e- education has become an article of faith with the college. The said course was an extension of the same principle. The college further plans to commence more such courses/programme in future.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

IQAC plans to hold events that directly benefit the stakeholders. It plans to hold seminars , extension lectures ,talk etc on subjects / contents that constitute a big chunk of the prescribed curriculum.IQAC of the college is planning to organise workshops and faculty development programmes both for the teaching and non-teaching community. It also plans to rephrase the glossary of NAAC terms. Prof. Rajan Kapoor from the Dept. of English has been tasked with this job. In a bid to motivate students to participate in sports, the college plans to hold different sport events from time to time. Besides, the college wishes to give ample opportunity to its students to honk their skills and leadership qualities by providing them a platform to share their views on a wide range of issues that concern them, their community and society as a whole.To educate the students about the value of clean environment is what tops the agenda of the college.The college also plans to launch its own mobile APP in the next academic session. While promoting e- learning the college plans to educate the beneficiaries.